

# 輔仁大學體育學系修業規則

Fu Jen Catholic University

Department of Physical Education

## Academic Regulations

- 102.11.20. 體育學系 102 學年度第 1 學期第 2 次系務會議通過
- 102.12.30 教育學院 102 學年度第 3 次院務會議通過
- 103.04.24 輔仁大學 102 學年度第 2 學期教務會議通過
- 105.04.19 體育學系 104 學年度第 2 學期第 2 次系務會議通過
- 105.9.20 教育學院 105 學年度第 1 次院務會議通過
- 105.11.16 體育學系 105 學年第 1 學期第 2 次系務會議通過
- 106.02.22 體育學系 105 學年第 2 學期第 1 次系務會議通過
- 106.03.07 教育學院 105 學年第 3 次院務會議通過
- 106.04.27 輔仁大學 105 學年度第 2 學期教務會議通過
- 106.10.11 體育學系 106 學年度第 1 學期第 1 次臨時系務會議通過
- 106.10.24 教育學院 106 學年第 2 次院務會議通過
- 106.11.30 輔仁大學 106 學年度第 1 學期教務會議通過

【107 學年度起適用】

Passed at the Second Session of the Departmental Affairs Council for the First Semester of the 2013-2014 Academic Year on November 20, 2013

Passed at the Third Session of the College Affairs Council for the 2013-2014 Academic Year on December 30, 2013

Passed by the Academic Affairs Council for the Second Semester of the 2013-2014 Academic Year on April 24, 2014

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Passed at the First Session of the Departmental Affairs Council for the Second Semester of the 2016-2017 Academic Year on February 22, 2017

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Passed by the Academic Affairs Council for the Second Semester of the 2016-2017 Academic Year on April 27, 2017

Passed at the Extraordinary General Meeting of the Departmental Affairs Council for the First Semester of the 2017-2018 Academic Year on October 11, 2017

Passed at the Third Session of the College Affairs Council for the 2017-2018 Academic Year on October 24, 2017

Passed by the Academic Affairs Council for the Second Semester of the 2017-2018 Academic Year on November 30, 2017

Effective from the 2018-2019 Academic Year

### 第一章 通則

#### Chapter One: General Provisions

第一條 本規則依據輔仁大學（以下簡稱本校）學則第四十條規定訂定之。

##### Article 1

The Regulations were formulated in accordance with Article 40 of Fu Jen Catholic University Academic Policies.

## 第二章 學士班

### Chapter Two: Undergraduate Program

第二條 本校體育學系（以下簡稱本系）畢業應修課程、學分數及學科學習能力檢測規定如下，合計至少為 128 學分：

- 一、校訂必修課程：導師時間（0 學分，共 8 學期）、軍訓課程（0 學分，共 2 學期，自 102 學年起軍訓課程改名為「全民國防教育軍事訓練」）。
- 二、修滿全人教育課程中心之核心課程以及基本能力及通識涵養課程規定之學分數（含 4 學期 0 學分之全人教育課程中心體育課程，上課項目由本系排定），詳細辦法依全人教育課程中心規定辦理。
- 三、修滿專業必修課程 72 學分（含學科及術科）。
- 四、除校、院、系必修課程之外，需修習選修課程至少 24 學分，其中應包含本系專業選修課程至少 10 學分，餘 14 學分可跨組、系、部修習。
- 五、學科學習能力檢測：畢業前須通過資訊及英文能力，資訊能力採修課通過制或相關證照抵認。英文能力須符合以下條件之一：
  - （一）入學時已達到學校免修英文條件者。
  - （二）修讀並通過英文輔系、雙主修、英語菁英學程專業課程至少 2 學分。
  - （三）修讀並通過全人教育課程中心開設之大二英語課程至少 2 學分。
  - （四）修讀並通過本校各系大二以上相關英文課程，至少 2 學分。
  - （五）修讀並通過各院系之全英語課程至少 2 學分。
  - （六）通過各類英文能力檢測之一者：
    1. TOEIC 550 分以上。
    2. 全民英檢(GEPT)中級複試以上通過。
    3. TOEFL(IBT) 47 以上。
    4. IELTS 4 以上。
    5. BULATS Level 2 以上。
    6. 教育部公告與上列同等級以上之相關英文能力檢定。
- 六、取得 2 張運動專業相關證照，以及 1 張心肺復甦術證照(CPR 證)。

## Article 2

Course, credit, and proficiency test requirements of the Department of Physical Education (hereinafter ‘the Department’) are listed below. Students must complete a total of 128 credits in order to graduate. Students must:

1. Take all courses required by the University: Academic Advising (0 credits, 8 semesters), Military Training Courses (0 credits, 2 semesters; this course was renamed “All-Out Defense Education Military Training” starting the 2013-2014 Academic Year).
2. Complete the Holistic Education Center curriculum and meet proficiency requirements. (This includes four semesters of zero-credit PE courses which are arranged by the Department.) Please read the regulations of the Holistic Education Center for details about the curriculum.
3. Complete 72 required credits (including in science and art).
4. Complete 24 elective credits. At least 10 of these credits must be taken through the student’s module; the remaining 14 may be taken in another module, department, or division.
5. Meet proficiency requirements: Students must pass a course in information literacy or submit a certification which exempts them from the course. Students must meet one of the requirements below for English proficiency. A student may:
  - (1) Meet the requirements for English proficiency when enrolling at the University.
  - (2) Pass a course which declare English as their minor or double major, or enroll in the English Elite Program (earning a minimum of 2 credits).
  - (3) Pass the sophomore English course hosted by the Holistic Education Center (earning a minimum of 2 credits).
  - (4) Pass an English course at the sophomore level (earning a minimum of 2 credits).
  - (5) Pass a course taught exclusively in English from another College or program (earning a minimum of 2 credits).
  - (6) Earn one of the grades below
    - i. TOEIC: 550
    - ii. GEPT: High-Intermediate on Second Stage
    - iii. TOEFL (IBT): 47
    - iv. IELTS: 4
    - v. BULATS: Level 2
    - vi. Earn a grade on a test which the Ministry of Education recognizes as being equal to any of the above.
6. Obtain two athletic certifications and one CPR certificate.

## 第三章 碩士班

### Chapter Three: Graduate Program

#### 第三條 畢業應具備條件

本系碩士班研究生須具備下列各項條件，始可畢業：

- 一、 修滿應修科目與學分。
- 二、 體育性學術研討會公開發表或學術性體育期刊發表論著積分達 2 分以上。
- 三、 參加本系「研究生學術發表會」，出席率達百分之 80，且至少發表論著 2 篇。
- 四、 學位考試及格。

#### Article 3: Graduation Requirements

Graduate students must meet all of the requirements below in order to graduate:

1. Complete all courses and credits.
2. Earn at least two points by presenting papers at academic conferences dedicated to physical education or publishing articles in journals specializing in physical education.
3. Attend at least eighty percent of the Department's Graduate Student Academic Conferences and present at least two papers there.
4. Pass the degree examination.

#### 第四條 課程及修業

- 一、 本系碩士班最低畢業學分數為 32 學分。必修課程須依各授課年級修讀（重修生除外），選修課程雖不受此限，然亦建議儘量按開課時間先後順序修讀。
- 二、 研究生應於第 2 學期開學後 2 週內，填妥「碩士班研究生修課計劃表」，經指導教授認可後，送系核備。
- 三、 修業年限依本校「學則」第三篇第三章之有關規定辦理。

#### Article 4: Curriculum and Courses

1. Students must complete a minimum of 32 credits in order to graduate. Students must take required courses for students in their year of study (i.e., in chronological order) unless retaking a course. While electives do not have this requirement, it is still recommended that they be taken chronologically.
2. Students must complete the Graduate Student Course Plan within the first two weeks of their second semester, have it signed by their advisor, and then submit it to the office of the Department.
3. Time limits for completing the degree are based on Book Three, Chapter Three of Fu Jen Catholic University Academic Policies.

## 第五條 學位考試

研究生符合以下各項規定者，始得申請碩士學位考試。

- 一、須修畢或於提出申請之當學期可修畢本系碩士班規定之應修科目與學分（不含畢業論文）。
- 二、已完成論文初稿。
- 三、其他未盡事宜悉依本校「博士班、碩士班研究生學位考試辦法」辦理。

### Article 5: Degree Examination

Graduate students may apply for the degree examination only after fulfilling all of the requirements below:

1. The student has completed or is set to complete all required credits for graduation by the end of that semester (excluding credits for the thesis).
2. The student has completed an initial draft of their thesis.
3. Any matters not covered in the Regulations will be handled in accordance with Regulations for the Master's and Doctoral Degree Examination and Dissertation Defense.

## 第六條 學術論著發表積分認定

學術論著發表認定說明如下：

- 一、所發表研究之內容必須與本碩士班課程內容及發表者個人之專長背景相符。
- 二、學術刊物：限體育學報、大專體育學刊、國民體育季刊、中華體育、輔仁大學體育學刊、大專體育、SCI 上列有之期刊及其它所務會議認可之期刊。
- 三、研討會：限體育學會學術研討會、大專體育學術研討會、運動管理學術研討會、輔仁大學體育學術研討會、運動科學相關學會之學術研討會及所務會議認可之研討會。
- 四、積分計算方式
  - (一) 中文期刊全文（限第一作者）。
  - (二) 中文研討會：
    1. 第一作者上台口頭發表每篇 1 分。
    2. 第一作者海報發表每篇 1 分（僅限本系認可之研討會）。
  - (三) 外文期刊及以外文發表之國際研討會均以 2 分計算。
  - (四) 研討會發表與刊物發表屬同一篇時，自行擇一認定。  
以上積分認定，請參閱本系訂定之學術論著發表給分表。
- 五、必須以「輔仁大學」之名義發表，以其他名義發表者不予認定。

## Article 6: Awarding Points for Published Papers and Papers Presented at Conferences

Requirements for publishing or presenting papers:

1. The subject of the research paper must correspond with subject matter taught in graduate courses and the student's area of expertise.
2. The paper must be published in one of the following journals: Physical Education Journal, Sports & Exercise Research, National Sports Quarterly, Quarterly of Chinese Physical Education, Fu Jen Catholic University Journal of Physical Education, a journal listed on the SCI, or a journal recognized by the Department.
3. The paper must be presented at a conference hosted by one of the following associations: the National Society of Physical Education of the Republic of China, Chinese Taipei University Sports Federation, Taiwan Society for Sport Management, Department of Physical Education of Fu Jen Catholic University, an association involved in sports science, or another organization recognized by the Department.
4. Awarding points for papers:
  - (1) Only the primary author of an article published in a Chinese-language journal or presented at a conference will receive points.
  - (2) Chinese-language conference:
    1. Primary author presents paper at conference: 1 point
    2. Primary author presents paper at poster session: 1 point  
(Conferences must be approved and recognized by the Department.)
  - (3) Paper published in a foreign language journal or presented at an international conference: 2 points
  - (4) If the same article is published in a journal and presented at a conference, the student may only receive points for one. Please refer to the Department of Physical Education Point Calculation Chart for Publishing/Presenting Papers for more details.
5. Students must publish or present the paper as a student of Fu Jen Catholic University. A paper will not earn points if the University's name does not appear.

## 第七條 研究生學術發表會實施辦法

- 一、本發表會以提高學術研究風氣及師生交流為宗旨，發表內容以探討讀書心得或研究結果為主。
- 二、本系研究生在學期間參加本發表會之出席率不得低於百分之 80（記錄表見附錄），且至少須發表 2 篇論著。
- 三、與會人員除本系學生外，並函邀本系教師參加。
- 四、報告前須敦請教師指導，於報告前 10 天提交題目及摘要，報告後 2 週內以書面整理後交系辦編印成冊，並得自行發表在具學術性之體育期刊或雜誌。
- 五、本發表會每學期舉行 4 次（每月 1 次，且其中 1 次須安排於方便在職專班研究生參加之時日），發表者每人報告時間為 10 至 15 分鐘，答詢 10 至 15 分鐘，並均須利用視聽器材進行報告。
- 六、報告日期及報告者名單每學期公布 1 次，時間及地點另訂之。
- 七、發表會通知之函稿、摘要印發、場地佈置及器材用具之借用及紀錄等工作，上學期由二年級研究生，下學期由一年級研究生輪流負責。

## Article 7: Regulations Governing Graduate Student Academic Conferences

1. The Graduate Student Academic Conferences are aimed at raising the quality of academic research and boosting exchange between faculty and students. Topics should be on research results or books the student has read.
2. While enrolled in the program, graduate students must attend at least eighty percent of the Graduate Student Academic Conferences (please see the appendix for the attendance form), and present at least two papers.
3. Instructors from the Department are likewise invited to attend.
4. Students must be supervised by their advisor when writing the paper. The title and abstract of the paper must be submitted ten days before presenting. The finalized copy of the paper must be submitted to the office of the Department within two weeks after the presentation, where it will be compiled as part of the conference proceedings. The student may try to have the paper published in an academic magazine or journal dedicated to physical education.
5. Four Graduate Student Academic Conferences are held per semester. (One per month. At least one each semester must be scheduled at a convenient time for in-service students.) Presentations should last

between ten and fifteen minutes, with another ten to fifteen minutes devoted to answering questions from the audience. Presenters must use audiovisual equipment.

6. The list of dates and presenters will be announced once per semester. Exact times and locations will be decided separately.
7. During the first semester, second-year students are responsible for sending out notification letters, printing abstracts, setting up the venue, borrowing equipment, and recording the conference. First-year students are responsible for those duties during the second semester.

#### 第八條 指導教授聘任辦法

- 一、 研究生選定指導教授之前，由系主任協調本系相關領域教師為暫時之指導教授。
- 二、 指導教授延聘程序及原則如下：
  - (一) 研究生於第 1 學期結束前，就本系副教授（含）以上或助理教授且具博士學位之專任教師中，填報研究領域與期盼之指導教授人選，所提報人選必須依教師之專長領域填報。
  - (二) 指導教授名單於次學期開學後 2 週內公布。
  - (三) 指導教授之延聘，須經系主任核定，但應儘量尊重研究生之意願。
  - (四) 每位教授在同一時間內指導學生人數以不超過 3 人為原則（不含協同指導之學生）。
  - (五) 研究生所欲研究之領域於本系無適當教授指導時，得經系主任同意後聘請系外學者擔任，但本系須有一位教授或副教授協同指導。
- 三、 指導教授經選定後，無特殊理由不得中途更改。有特殊理由須更換指導教授時，須先報請系主任與指導教授及相關教授協商同意後始可更換指導教授。

#### Article 8: Regulations Governing the Hiring of Advisors

1. Before a student has chosen an advisor, the Director of the Department will appoint a professor to serve as their temporary advisor.
2. Basic rules and procedures for hiring advisors:
  - (1) Students must complete a form stating their area of research interest and their preferred advisor before the end of their first semester. An advisor's expertise must align with the student's research. An advisor must be a full-time professor, associate professor, or a full-time assistant professor who holds a PhD.
  - (2) The list of advisors will be announced within the first two weeks of the following semester.
  - (3) The Director must approve the selection of an advisor; however,



the wishes of the student should generally be respected.

- (4) A professor may advise no more than three students at one time (excluding joint-advising).
  - (5) If a student cannot find a suitable advisor at the Department because of divergent research interests, they may choose an advisor from outside the Department after obtaining permission from the Director. A professor or associate professor from the Department must serve as co-advisor.
3. A student may only change advisors under unique circumstances. In such a case, the student must report it to the Director, and then make the change with the help of the original advisor and the new advisor.

#### 第四章 碩士在職專班

### Chapter Four: In-Service Master's Program

#### 第九條 畢業應具備條件

本系碩士在職專班研究生須具備下列各項條件，始可畢業：

- 一、 修滿應修科目與學分。
- 二、 體育性學術研討會公開發表或學術性體育期刊發表論著積分達 2 分以上。
- 三、 於畢業前須參加八次本系「研究生學術發表會」(每學期舉行 4 次)或參加 4 次接受論文發表之體育性學術研討會，然其中於會中發表論著且做為學術論著發表之積分者，該次不納入計算。
- 四、 學位考試及格。

#### Article 9: Graduation Requirements

In-service master's students must meet all the requirements below in order to graduate:

1. Complete all courses and credits;
2. Earn at least two points by presenting papers at academic conferences dedicated to physical education or publishing articles in journals specializing in physical education.
3. Attend at least eight of the Department's Graduate Student Academic Conferences (of which there are four per semester) or attend four PE academic seminars which accept submissions and are dedicated to physical education. Presenting a paper at a conference to meet this requirement does not earn a student the points mentioned above.
4. Pass the degree examination.

## 第十條 課程及修業

- 一、本系碩士在職專班最低畢業學分數為 32 學分（含論文 2 學分）。
- 二、每學期修習學分數上限為 10 學分。
  - （一）組必修 8 學分（3 科＋畢業論文）
  - （二）組選修 14 學分（須至少選修本組課程 7 科）
  - （三）選修 10 學分（5 科，得選修組選修科目尚未修習者，或跨組選修）
- 三、推廣部學分班學分抵免認定：
  - （一）抵免科目須為本校推廣部學分班所修習之名稱相同科目，且該科成績須達 80 分。
  - （二）可抵免學分數以本班畢業學分總數之四分之一為上限。
- 四、本系研究生修讀他校課程，以本校本學期未開設之科目為原則，如需修讀他校科目，學分數以該學期該生所修讀學分數三分之一為上限。修讀本校教育學程領域體育專門科目者，不在此限。
- 五、研究生應於第 2 學期開學後 2 週內，填妥「碩士班研究生修課計劃表」，經指導教授認可後，送系核備。
- 六、修業年限依本校「學則」第三篇第二章之有關規定辦理。

## Article 10: Curriculum and courses

1. Students in the in-service master's program must complete a minimum of 32 credits (including 2 for the thesis).
2. A maximum of 10 credits may be taken per semester.  
Credits required for graduation:
  - (1) Module-based required credits: 8 (3 courses + thesis)
  - (2) Module-based electives: 14 (at least 7 courses)
  - (3) General electives: 10 (5 courses either from the student's module or a different module)
3. Transferring credit earned through a credit program at the School of Continuing Education:
  - (1) The title of the course taken in the credit program must be identical to the course in the graduate program, and the student must have earned a grade of eighty percent or above.
  - (2) Transferred credit may account for up to one quarter of credits required for graduation.
4. A student may only take a course at another university if it is not offered by the Department that semester. Credits earned at another university must account for no more than one-third of the student's total credits in a semester. This restriction does not apply to students taking physical education courses through the Teacher Education Program.

5. Students must complete the Graduate Student Course Plan within the first two weeks of their second semester, have it signed by their advisor, and then submit it to the office of the Department.
6. Time limits for completing the degree are based on Book Three, Chapter Two of Fu Jen Catholic University Academic Policies.

#### 第十一條 學位考試

研究生符合以下各項規定者，始得申請碩士在職專班學位考試。

- 一、須修畢或於提出申請之當學期可修畢本系碩士在職專班規定之應修科目與學分（不含畢業論文）。
- 二、已完成論文初稿。
- 三、其他未盡事宜悉依本校「博士班、碩士班研究生學位考試辦法」辦理。

#### Article 11: Degree Examination

Graduate students may apply for the degree examination only after fulfilling all of the requirements below:

1. The student has completed or is set to complete all required credits for graduation by the end of that semester (excluding the credits for the thesis).
2. The student has completed an initial draft of their thesis.
3. Any matters not covered in the Regulations will be handled in accordance with Regulations for the Master's and Doctoral Degree Examination and Dissertation Defense.

#### 第十二條 學術論著發表積分認定

學術論著發表認定說明如下：

- 一、所發表研究之內容必須與所修讀組別課程內容及發表者個人之專長背景相符。
- 二、學術刊物：限體育學報、大專體育學刊、國民體育季刊、中華體育、輔仁大學體育學刊、大專體育、SCI 上列有之期刊及其他所務會議認可之期刊。
- 三、研討會：限體育學會學術研討會、大專體育學術研討會、輔仁大學體育學術研討會、運動科學相關學會之學術研討會及經所務會議認可之研討會。
- 四、積分計算方式：
  - (一) 中文期刊全文（限第一作者）。
  - (二) 中文研討會：1. 第一作者上台口頭發表每篇 1 分。  
2. 第一作者海報發表每篇 1 分（僅限本系認可之研討會）。
  - (三) 外文期刊及以外文發表之國際研討會均以 2 分計算。

- (四) 研討會發表與刊物發表屬同一篇時，自行擇一認定。  
以上積分認定，請參閱本系訂定之學術論著發表給分表。

## Article 12

### Awarding Points for Published Papers and Papers Presented at Conferences

Requirements for publishing or presenting papers:

1. The subject of the research paper must correspond with subject matter taught in graduate courses and the student's area of expertise.
2. The paper must be published in one of the following journals: Physical Education Journal, Sports & Exercise Research, National Sports Quarterly, Quarterly of Chinese Physical Education, Fu Jen Catholic University Journal of Physical Education, a journal listed on the SCI, or a journal recognized by the Department.
3. The paper must be presented at a conference hosted by one of the following associations: the National Society of Physical Education of the Republic of China, Chinese Taipei University Sports Federation, Taiwan Society for Sport Management, Department of Physical Education of Fu Jen Catholic University, an association involved in sports science, or another organization recognized by the Department.
4. Awarding points for papers:
  - (1) Only the primary author of an article published in a Chinese-language journal or presented at a conference will receive points.
  - (2) Chinese-language conference:
    1. Primary author presents paper at conference: 1 point
    2. Primary author presents paper at poster session: 1 point  
(Conferences must be approved and recognized by the Department.)
  - (3) Paper published in a foreign language journal or presented at an international conference: 2 points
  - (4) If the same article is published in a journal and presented at a conference, the student may only receive points for one.

Please refer to the Department of Physical Education Point Calculation Chart for Publishing/Presenting Papers for more details.

### 第十三條 指導教授聘任辦法

- 一、 研究生選定指導教授之前，由系主任協調本系相關領域教師為暫時之指導教授。
- 二、 指導教授延聘程序及原則如下：
  - (一) 研究生於第 1 學期結束前，就本系副教授（含）以上或助理教授且具博士學位之專任教師中，填報研究領域與期盼之指導教授人選，所提報人選必須依教師之專長領域填報。
  - (二) 指導教授名單於第 2 學期開學後 2 週內公布。
  - (三) 指導教授之延聘，須經系主任核定，但應儘量尊重研究生之意願。
  - (四) 研究生所欲研究之領域於本系無適當教授指導時，得經系主任同意後聘請系外學者擔任，但本系須有一位教授或副教授協同指導。
- 三、 指導教授經選定後，無特殊理由不得中途更改。有特殊理由須更換指導教授時須先報請系主任與指導教授及相關教授協商同意後始可更換指導教授。
- 四、 每位教授在同一時間內指導學生人數以不超過 6 人為原則（不含暫時指導之學生）。

### Article 13: Regulations Governing the Hiring of Advisors

1. Before a student has chosen an advisor, the Director of the Department will appoint a professor to serve as their temporary advisor.
2. Basic rules and procedures for hiring advisors:
  - (1) Students must complete a form stating their area of research interest and their preferred advisor before the end of their first semester. An advisor's expertise must align with the student's research. An advisor must be a full-time professor, associate professor, or a full-time assistant professor who holds a PhD.
  - (2) The list of advisors will be announced within the first two weeks of the following semester.
  - (3) The Director must approve the selection of an advisor; however, the wishes of the student should generally be respected.
  - (4) If a student cannot find a suitable advisor at the Department because of divergent research interests, they may choose an advisor from outside the Department after obtaining permission from the Director. A professor or associate professor from the Department must serve as co-advisor.
3. A student may only change advisors under unique circumstances. In such a case, the student must report it to the Director, and then make the change with the help of the original advisor and the new advisor.
4. A single professor may advise no more than six students at one time (excluding temporary advising).

## 第五章 附則

### Chapter Five: Additional Provisions

第十四條 本規則如有未盡事宜，依輔仁大學學則及相關規定辦理。

#### Article 14

Any matters not covered in the Regulations will be handled in accordance with Fu Jen Catholic University Academic Policies and related regulations.

第十五條 本規則經系務會議、院務會議及教務會議通過後施行。修正時亦同。

#### Article 15

The Regulations were passed by the Departmental Affairs Council and the College Affairs Council, and will be promulgated and implemented once passed by the Academic Affairs Council. The same procedure will be followed for each amendment.